

Pre-Authorized Remittance (PAR Option)



Corpus Christi Parish

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email: finance@corpuschristins.ca

Please use this form for your initial sign up or to change your authorization.

The undersigned hereby authorizes **Corpus Christi Parish** to withdraw pre-authorized remittances from my bank account payable to **Corpus Christi Parish** in the amount \$ _____ per month, a total annual amount \$ _____ per year beginning on the _____ day of _____ (month).

Donor Name: _____

Address: _____ Postal Code _____

Telephone Number: _____ Envelope Box Number _____

This donation is made on behalf of: _____ an Individual _____ a Business

My Financial Institution is hereby authorized to debit the following account:

Name of Financial Institution: _____

Branch Address/Location: _____

Account Number: _____

1. All amounts are payable to **Corpus Christi Parish** and are drawn on or directed to you by my current financial institution on behalf of Corpus Christi Parish.
2. Your treatment of each debit shall be the same as if the undersigned has personally directed you to pay as indicated and to charge the amount specified above to the account of the undersigned.
3. I have certain recourse rights if any debit does not comply with this agreement. For example, I have the right to receive reimbursement for any debit that is not authorized or is not consistent with the PAR Agreement. To obtain more information on my recourse rights, I may contact my financial institution or visit www.cdnpay.ca
4. This authorization may be cancelled at any time upon written notice.
5. Any delivery of this authorization to you constitutes delivery by the undersigned.

Date: _____ Signature: _____

Please attach a sample cheque marked "VOID" or your bank's preauthorized debit form to this form.

This completed form and void cheque may be deposited in the regular Sunday collection plate or a copy can be emailed to the Parish Office at finance@corpuschristins.ca. For assistance, please contact the Corpus Christi Parish (Kentville Office) by phone or email.

For more information and frequently asked questions,
please see reverse of this page.

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Frequently Asked Questions

- **What is Pre-Authorized Remittance?** Pre-Authorized Remittance (P.A.R) is a modern convenience that transforms an important decision into a regular commitment and helps make our busy lives a bit easier. The amount of your contribution is determined by you and cannot be changed without your written consent. Your contribution is automatically transferred from your financial institution account to the Parish's bank account. To get started, please complete the form on the reverse side of this page and deposit it in the Sunday collection plate or mail it to Corpus Christi Parish (Kentville Office). It will start on the date you state on the form.
- **Why should I change?** 1) PAR eliminates the need to make sure you have enough cash on hand or having to write cheques and fill out a weekly offertory envelope. 2) PAR provides you with an opportunity to ensure your offertory is automatic and accurately recorded. 3) PAR eliminates the need to track and catch up on offerings missed due to planned and unplanned absences such as vacations, business trips and sickness. 4) many parishioners find it convenient to use a PAR method of payment for most, if not all, their regular utilities and financial obligations. 5) PAR is a secure and economical method of remitting your regular offerings which allows your Parish to carry out its mission.
- **How do I calculate the PAR withdrawal amount?** One method is to take the amount of your last total annual offering to the church (refer to your last charitable tax receipt or call the Parish Office). Please take some time to reflect on what amount you wish to offer in the coming year to assist our Parish to fulfill its Mission. Take the annual amount and divide by 12 months. Enter both the annual and monthly amounts on the form (see reverse side of this page).
- **What will happen to my weekly envelopes when I sign up for PAR?** We invite you to continue to deposit your envelope weekly as a sign and a reminder to your self that you are supporting your faith community. If you wish, you may print "PAR" in large letters across the front of the envelope. A supply of spare offering envelopes will be available in the entrance of the church.
- **What if I want to contribute an additional one time offering or add to my Christmas, Easter or special Diocesan collection?** All PAR users will continue to receive an annual supply of envelopes for Christmas, Easter and special Diocesan collections, etc.
- **What if my financial circumstances change; how do I increase, decrease or cancel my PAR?** Note the change on a PAR form (on the reverse side of this page) and deposit it into the Sunday collection plate or send it to the Parish Office. The Parish office will notify your financial institution of the change.
- **Who will have access to the information on my PAR instructions?** All Church offerings are handled by a small number of office staff who treat the information on a strictly confidential and private basis. Neither the Parish nor your financial institution will use your information for any other purpose.
- **Need assistance?** Please contact Corpus Christi Parish (Kentville Office) at 902-678-3303, send us an email to finance@corpuschristins.ca or visit the office at 48 Belcher Street, Kentville during regular office hours.